

**Konocti County Water District
Board Meeting Minutes
September 24, 2025**

Time: 1:00 P.M.
Location: 15844 35th Ave
Clearlake Ca, 95422

1.0 Call to Order – President Priebe called the meeting to order at 1:00 pm

Roll call / Members present: President Priebe, V.P Stanley, Director's Cook, Flora & McKay.

Staff Present: GM Costner, Joann Ward, & Sierra Cook

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

President Priebe pulled 4.0, 5.0, and 6.0.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

4.0 Review/Approval of Minutes From

4.1 ** August 23, 2025, Board Meeting

President Priebe went over the August 23rd, 2025 minutes and asked for some minor changes to be made.

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** August Financial/Expenditure reports

President Priebe had questions about the reconnect fees on the financials.

6.0 General Manager's Reports

6.1 ** Billing Office, Plant Status and Distribution System

6.2 ** Leak Report

6.3 ** Water Purchased/Sold

President Priebe had a question regarding the details surrounding the vehicle that wrecked into the districts fence at the 19th Avenue tank site. GM Costner informed says the event was caught on video and the fence has since been repaired.

GM Costner informs the Board that the pressure sustaining valve has been installed. Now that the valve is installed, KCWD staff will be flushing hydrants and doing flow testing around the Dam Rd. area. He was also informed that there is a new test we are required to do which checks for naturally occurring isotopes, dioxins from industrial waste, and roundup. He goes on to say that the plant is running well but they did run into some obstacles with the clarifier during the fish die off. The operators worked some overtime fixing the problem and things are back to running smoothly again, and producing great water. GM Costner says our 4-month average of water purchased/sold is 90% and it is currently at 88.38%.

A motion was made to accept 4.0, 5.0 and 6.0 by V.P Stanley, the motion was seconded by Director Cook, all members were in favor and the motion was passed.

BUSINESS:

7.0 Business Items

7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project**

GM Costner says the project is done except for the clear-well and some reporting issues. SCADA programmers are still working on fixing the monthly reporting exclusions. He says we have a call into the manufacture to see how this can be fixed.

7.2 ** KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/ Lower Lake & Meter Changeout Project

GM Costner says we are waiting for the case worker from DWR (Department of Water Resources) so we can release retention money to Terracon, he is also going to request an extension to make more time for the meter replacement project. He says that we are short on funds so he asked for approval to use LAIF funds to purchase more meters for the replacement project, this is money that we will be reimbursed for. The change order for the strainer for the Lower Lake intertie has been approved and ordered. Once the strainer is installed, we will be testing that intertie again for the third time.

A motion was made by Director McKay to use LAIF funds to purchase the second batch of meters. The motion was seconded by Vice President Stanley, all members were in favor and the motion was passed.

8.0 New Business

8.1 President's report/board member reports

President Priebe informed the board about a recent LAFCO meeting she attended. There was some brief discussion amongst the board about whether Lake Co. Special Districts will need to have a moratorium and how that could affect new infrastructure from forming.

9.0 Adjournment – President Priebe adjourned the meeting at 1:54pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

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REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Sierra Cook

Submitted by:
Sierra Cook, Account Clerk II

Kirsten Priebe

Approved by:
Kirsten Priebe, President

