

**Konocti County Water District  
Board Meeting Minutes  
October 22, 2025**

**Time:** 1:00 P.M.  
**Location:** 15844 35<sup>th</sup> Ave  
Clearlake Ca, 95422

**1.0 Call to Order** – President Priebe called the meeting to order at 1:06pm

**Members Present:** President Priebe, V.P. Stanley, Director Mckay, Director Cook, and Director Flora

**Staff Present:** GM Costner & Auditor, Joann Ward

**Guests:** Damien

**CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA** – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**2.0 Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

**GM Costner pulled 6.0**

**3.0 Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

**Consent Items:**

**4.0 Review/Approval of Minutes From**  
4.1 \*\* September 24, 2025, Board Meeting  
4.2 \*\* October 9, 2025, Special Board Meeting

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

**5.1 \*\* September Financial/Expenditure reports**

**A motion was made by Director McKay to approve agenda items 4.0 and 5.0, motion was seconded by V.P Stanley, all members were in favor.**

**6.0 General Manager's Reports**

**6.1 \*\* Billing Office, Plant Status and Distribution System**

**6.2 \*\* Leak Report**

**6.3 \*\* Water Purchased/Sold**

GM Costner informs the board about recent projects that the office staff have been working on, such as meter changeout work orders, prep for the 2024-2025 audit, tracking grant funded projects etc. He says the plant operators have been working on hydrant flow testing and maintenance; they have done 27 out of the 108 hydrants in the district. TTHM and HAA5 samples have been done. We are awaiting the results. The plant has been running great; the operators have been able to optimize the treatment plant and reducing the chemical use as much as possible. The operators had to do some maintenance at the lake pump such as, installing new check valve, flushed the lines and reduced chemical concentration to 1%. They have started removing the old equipment from the old lake pump building. Once it is emptied, they will be demolishing the old pumphouse building but the old lake line will be kept for emergency intake purposes. During September there was one service line leak with 9-man hours for repairs. There was a 12% loss of water during from July 8<sup>th</sup> – September 8<sup>th</sup>.

**Director Flora made a motion to accept 6.0, the motion was seconded by V.P. Stanley. All members were in favor and the motion was passed.**

**BUSINESS:**

**7.0 Business Items**

**7.1\*\* Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House**

**Project** – GM Costner says we still have not made any progress with SCADA, he is looking into moving to different software to get away from Dataflow. The operators have been preparing for the clear-well warranty work to be done. The warranty work is scheduled to be done November 3<sup>rd</sup> – 21<sup>st</sup>. He says instead of using the emergency intertie during this time, the operators are going to use the old clear-well and manually operate the treatment plant for 10-12 hours a day while working staggard shifts. He says they been flushing out the old clear-well and testing the pumps. They have disinfected the clear-well and a bacteriological sample has been sent in for analyzing. We are awaiting those results to make sure the clear-well is bacteria free before using.

**7.2 \*\* KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/**

**Lower Lake & Meter Changeout Project** - GM Costner asked for an extension on the project and a budget revision for the meter changeout project. There were funds left over from the pipeline replacement on Dam Rd. so we are asking for those funds to be allocated toward the meter changeout project. The contractors have been able to change about 30 meters per day, on average. We are waiting for the engineer to provide DWR with all their paperwork so that we can close out the Terracon pipeline project. Their check is ready and will be mailed once he gets confirmation that DWR has everything they need.

GM Costner says that the strainer for the lower lake intertie has been delivered. Once it is installed, they will be doing their final acceptance test (FAT).

## **8.0      New Business**

**8.1 18<sup>th</sup> Ave apartments** - GM Costner informs the board that the engineering plans have been sent out to Pace Engineering for review.

**8.2 President's report/board member reports** – Nothing to report

**9.0      Closed Session** – Went into closed session at 1:08pm. Ended closed session at 1:40pm and back into open session.

**9.1 Significant exposure to litigation pursuant to Government Code Sec. 54956.9(d)(2): one case**

**Reportable action taken:** A motion was passed to sign a settlement agreement. The motion was made by Director Cook, seconded by Director Flora, all members were in favor.

**10.0     Adjournment** – President Priebe adjourned the meeting at 2:16pm

**Please Note:** Agenda items listed with asterisks (\*\*) have additional information available for public review at the business office.

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**REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Sierra Cook  
Submitted by:  
Sierra Cook, Account Clerk II

Kirsten Priebe  
Approved by:  
Kirsten Priebe, President

