

**Konocti County Water District  
Board Meeting Minutes  
June 26, 2024**

**Time:** 1: 00P.M.  
**Location:** 15844 35<sup>th</sup> Ave  
Clearlake, Ca, 95422

**1.0 Call to Order- President Priebe called the meeting to order at 1:01 pm**

**Board Members Present: All Board Members Present**

**Staff Present:**  
**General Manager Costner**  
**Auditor/Board Secretary Gallizioli**

**1.0 Call to Order**

**2.0 Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

**3.0 Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

**Consent Items:**

Auditor/Gallizioli asked for a motion to add the June Minutes, the budget, and a sales sheet for the ordinance article number 18. Vice President made a motion to accept the documents. Director McKay seconded the motion. All were in favor and the motion was passed.

**4.0 Review/Approval of Minutes From.**

**4.1 \*\* May 22, 2024 Board Meeting**

**4.2 \*\*June 12, 2024 Special Board Meeting**

Director Flora made a motion to accept the minutes with changes. Director McKay seconded the motion. All were in favor and the motion was passed.

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

**5.1 \*\* April 2024 Financial Reports**

**5.2 \*\* April 2024 Expenditure Report**

Director Flora made a motion to accept 5.1, 5. 2. Vice President Stanley seconded the motion. All were in favor and the motion was carried.

- 6.0 General Manager's Reports:** General Manager Costner said they were having huge issues with the treatment plant. He explained the process of how they are treating the water. He said he is going to buy chlorine from Highlands for a cheaper price than we pay our current vendors. Price was \$6.00 now it is \$3.60. He also shared he got the cost of the clarifier bearing down from \$24,000 to \$17,000. General Manager Costner informed the board that clarifier will be back on line in August. Director Flora made a motion to accept 6.0. Vice President Stanley seconded the motion. All were in favor and motion was passed.

## **BUSINESS:**

### **7.0 Business Items**

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said They installed the 8” line for the back flow device. He also mentioned the grant deadline was extended to December 2024
- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said as of today the 8” water line and all new services are online and active.
- 7.3 Rate Study- fiscal years 2022-2023 on** We are waiting for Samantha to review our new project items that were added for the rate study. Mary informed us that Samantha was at least two weeks out. Mary said this was not her specialty so that is why Samantha had to be brought in.
- 7.4 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager said nothing new to report.
- 7.5 Bylaws/Handbook – revisions and updates** – General Manager said nothing new to report.
- 7.6 AT&T Lease proposal for Eureka tank cell site:** – General Manager Costner said the changes AT&T made are in the packet. He will be sending it to legal council and then he would bring it back for final approval.
- 7.7 18<sup>th</sup> Ave Low-Income Apartments-** General Manager Costner said nothing new to report
- 7.8 Meter Replacement Project** – General Manager Costner said they have done all the older meters on Dam Rd. He stated the contractor did not get the meter they ordered so we lent them an old meter we had from Cache Creek apartments
- 7.9 Example of Newsletter – President’s Letter** – General Manager said this needs to come off the agenda.
- 7.10 City of Clearlake** -General Manager Costner there was much discussion on this topic. It was decided that we needed another Special meeting. It was tentatively set for July 9 at 10:00am. General Manager Costner said he would reach out to Alan Flora the City Manager for confirmation.

- 7.11 \*\* Discuss updating ordinance 94-01-** Auditor/Gallizioli stressed how this needs to be updated. It is a very old document. General Manager Costner said we need to get through the other items before we put more on our plate. President Priebe said OKAY we will just leave it on the agenda for a while, for a year.
- 7.12 Discuss creating a Facebook page for the district** There was much discussion on updating or creating a Facebook account.
- 7.13 \*\*24-25 Draft Budget – Need Board approval –** Auditor/Gallizioli revised the budget after making the changes the board asked her too. The budget was not balanced nor approved in the last meeting. After making several more changes the budget was in balance with a \$933 surplus. Director Cook made a motion to accept the budget with the new changes. Director Flora seconded the motion. All were in favor and the motion was passed.
- 7.14 \*\*Account 6730 Revisit the bad leak situation and resolution** Director McKay made a motion to make a policy that we would look at water forgiveness on a case-by- case basis. Director Flora seconded the motion. All were in favor and the motion was passed. McKay made a motion to forgive 50% for the bill from the enormous water leak. Vice President Stanley seconded the motion. All were in favor and the motion was passed.

## **8.0 New Business**

- 8.1 \*\*Resolution 24-01 – Consolidation of Elections – Need Board Approval-**Director Flora made a motion to consolidate elections with the county and approve resolution 24-01. Vice President Stanley second the motion. All were in favor and the motion was passed.
- 8.2 \*\*Robert W. Johnson - Engagement letter- Need Board Approval and Signature –** Director McKay made a motion to accept the engagement letter. Director Cook seconded the motion. All were in favor except Vice President Stanley and the motion was passed.
- 8.3\*\* Ordinance 19-01 –Article 18- Board to update prices and approve-**Vice President Stanley made a motion to approve Article 18 Exhibit A with rate changes, Director McKay seconded the motion. All were in favor and the motion was carried.
- 8.4 Committee report on investigating ways to prevent the city taking over -**Director McKay handed out two samples of a script to tell our customers. The committee came up with some ideas. Meeting with Cal Mutual to strategize. How to engage with the public. Getting Banners. General Manager Costner handed out our mission statement.
- 8.5 Nicole & Christine need to form a committee to discuss/create a fact sheet –** Director McKay said she was overextended, so she didn't think she could do a second committee.
- 8.6 City of Clearlake Public Records Act Request-** Director Cook made a motion to make a policy for Public Records Act. Director McKay seconded the motion. All were in favor and the motion was passed.
- 8.7 President's Report/Board Member Reports-** President Priebe gave the board and staff a status update about all the meetings she has been attending.

**9.0 Closed Session:** Went into closed session at 4:37pm  
(Closed sessions or Board/Committee or Other Reports)

**9.1 Public Employee Performance Evaluation Title: General Manager  
Gov. Code section 54957.**

**9.2 Conference with Labor Negotiator Agency Designated Representative: President,  
Board of Directors. Unrepresentative: General Manager Gov.Code Section  
54957.6**

Nothing was recorded after reconvening from closed to open session as per Auditor Gallizioli's request.

**10.0 Adjournment?**

**Please Note:** Agenda items listed with asterisks (\*\*) have additional information available for public review at the business office.

**CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA** – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

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**Submitted by:  
Paula Gallizioli, Auditor/Secretary**

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**Approved by:  
Kirsten Priebe, President**